



**2023-2024 WOODBURY SENIOR  
AMBASSADORS SCHOLARSHIP PROGRAM  
APPLICATION PACKET**

**Welcome!**

Thank you for your interest in the Woodbury Ambassadors Scholarship Program. Woodbury Ambassadors have the privilege of spending a wonderful year representing our community and volunteering, learning life-long leadership and social skills, and making friendships that will last a lifetime. At the end of a successful reign, Senior Ambassadors also receive a monetary award for their service.

To apply, please submit the following **no later than June 15, 2023**:

- Completed application (this form including all pages)
- A head shot photo (school photo or similar) and a digital copy to be used to identify candidate and may be used in the Coronation program and news articles. Digital photos can be **emailed to [woodburycandidates@gmail.com](mailto:woodburycandidates@gmail.com)**
- Your “tell me about you” letter
- A signed photo and bio release form.
- Check for \$300 - APPLICATION FEE- Payable to Woodbury Days Council – Non-refundable unless the coronation is canceled
- Check for \$25 – COMMITMENT FEE - Payable to Woodbury Days Council – Non-refundable unless the coronation is canceled
- A separate Background Check Informed Consent Form for each adult member of your family who might attend events with you this next year as a volunteer of the Ambassadors Program (please make as many copies of this form as necessary)
- Tell us who referred you to the Woodbury Ambassadors Royal Family Program:

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**MAIL TO:**

Woodbury Ambassadors Royal Family  
Candidate Recruitment  
PO Box 25284  
Woodbury, MN 55125

**For more information contact:**

Lisa Boe @ 651-769-5009  
or email [woodburyambassadors@gmail.com](mailto:woodburyambassadors@gmail.com)



**Woodbury Senior Ambassador Scholarship Program Application**  
**(Please type or print all information)**

<b>Just the Facts</b>
Name:
Address:
Phone and email:
Date of birth and age:
List all social media networks and your profile names:
Allergies or dietary restrictions:
Emergency Contact and how to reach them:
Employer name and address (if applicable):
Your position with the company:



**Now the Fun Stuff!**

Tell us about your current community service participation.

What achievements, special honors and awards are you most proud of?

Why do you want to be a Woodbury Senior Ambassador?



**Sponsor**

Candidates must be sponsored by a business, relatives or by your family. Employers, business owners who are friends of the family or parents’ employers are often excited to sponsor someone they know. Anyone can sponsor, and they do not have to be in Woodbury. We encourage candidates to ask local business owners. They have been wonderful supporters of our program!

The sponsorship fee is \$300, or \$150 for a partial sponsorship. Two partial sponsorships are needed for a full sponsorship. All fees are tax deductible. Sponsors will receive publicity for their sponsorship and are not required to attend any events, however are welcome to attend if they choose.

If you need assistance in obtaining a sponsor, please contact Lisa Boe (WDC Ambassador Director).

Do you Need a Sponsor  Yes  No

**Sponsor name and address (if you have one):**

**Contact name, phone number and email address:**

**The application fee is \$300 and the deadline for application is June 15, 2023. No applications will be accepted after a postmark of June 15th.** In addition, there is a non-refundable \$25 commitment fee due from the candidate’s family at the time of application. Please make all checks payable to Woodbury Days Council. The application fee and commitment fees are non-refundable unless the coronation is cancelled.

To allow us to get ready for your candidacy, please provide us with **your polo size (please circle one):**

Adult XL (16)    Adult Large (12/14)    Adult Medium (8/10)    Adult Small (4/6)

Youth XL (14/16)    Youth Large (10/12)    Youth Medium (6/8)

**If there is not a total of six (6) candidates in the Woodbury Ambassador and Little Woodbury Ambassador age categories, the program may be canceled for the following year (Aug 2023-Aug 2024). In the event this does occur, fees will be refunded.**



## **Woodbury Senior Ambassadors Candidate Qualifications and Agreement**

The Woodbury Ambassadors Royal Family Scholarship Program is part of Woodbury Days Council (WDC), a non-profit 501(c)(3) organization run by volunteers who plan and organize the Woodbury Days festival. The Woodbury Ambassadors Royal Family is one of several committees who make up the WDC. As part of WDC, all rules and regulations are set forth by the Council.

While identifiable as a candidate of the Woodbury Ambassadors Royal Family, the candidate participation will be at the discretion of the Woodbury Days Council and participants are expected to comply with the Woodbury Days Council Code of Conduct (attached). Non-compliance could result in immediate disqualification as a candidate or ambassador of the program and forfeiture of the monetary gift rewarded at the end of the reign.

<b>Qualifications</b>
<ul style="list-style-type: none"> <li>Must live or work in Woodbury</li> <li>Must be 50 years of age or older by August 21, 2023</li> </ul>
<b>Attendance Policies</b>
<p>Candidates will have the opportunity to participate in many events during the candidacy period from approximately July 10, 2023, through August 22, 2023. Candidates are encouraged to attend all events, however, if vacations or other commitments have been scheduled previously, the absences may be excused. Evenings and weekends constitute most of the appearances requested. Candidates must attend the events during Woodbury Days and the Coronation itself.</p>
<b>Covered Expenses During Candidacy</b>
<p>The following items will be purchased by Woodbury Days Council and provided to the Candidates.</p> <ul style="list-style-type: none"> <li>Sash, name badge</li> <li>One polo shirt</li> <li>Cinch Sack</li> </ul>
<b>Additional Expenses (covered by the Candidate and/or family)</b>
<p>The Candidate and/or his/her family will be responsible to pay for the following:</p> <ul style="list-style-type: none"> <li>One pair of khaki pants, one pair of black pants</li> <li>Jacket, shoes</li> <li>Semi-formal attire (shirt and tie for young men; tea dress for young women)</li> <li>Formal/Party wear for coronation</li> </ul>



Candidate agrees that if she or he is selected as Senior Ambassador and is unable to commit for whatever reason, the title will not be reassigned, and the monetary award will be forfeited.

**Indemnification**

To the extent permitted by law, I hereby agree to protect, indemnify, defend and hold harmless WDC, the City of Woodbury, and their respective employees, agents and volunteers against all claims, losses or damages to persons or property and costs (including reasonable attorney's fees), arising out of or connected to the candidate program and the reign of the Ambassadors.

This Agreement constitutes the entire agreement between parties, and there are no verbal understandings or other agreements of any nature with respect to the subject matter hereof except those contained in this agreement. It is subject to cancellation only as provided above; it may not be altered or varied by oral agreements or representations of any kind.

I have read the above rules and regulations and I understand them, and I accept them as conditions of my application.

**Signatures:**

**Candidate:** \_\_\_\_\_ **Date:** \_\_\_\_\_



### **Background Check Informed Consent**

Woodbury Ambassadors Royal Family

Candidate Recruitment

PO Box 25284

Woodbury, MN 55125

Lisa Boe at (Ph) 651-769-5009 or Email [woodburycandidates@gmail.com](mailto:woodburycandidates@gmail.com)

Due to the nature of the role as a member of the Woodbury Ambassadors Royal Family and knowing children under the age of majority are a major part of our program, background check information will be collected.

#### **Background information is needed for the following people:**

- Little Woodbury Ambassadors candidates' parent(s) and/or guardian(s)
- Woodbury Ambassador candidates and their parent(s) and/or guardian(s)
- Senior Ambassadors and spouse

Please complete the Background Check Informed Consent form below for each of the people listed above. Please make multiple copies of this form as necessary. If a background check is not completed, or if it provides unsatisfactory information about the individual's suitability to participate (as determined by the Woodbury Days Council, that person will not be able to participate in events with the Woodbury Ambassadors Royal Family



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Since I am seeking a volunteer opportunity with the WDC Ambassadors Royal Family, I hereby authorize WDC to gather and inspect criminal history information retained by local, county, state, and federal criminal justice agencies as necessary to determine whether any convictions directly related to me affect the safety of the participants of this program. I realize I am not legally required to sign this form, but if I do not sign, WDC will not be able to process my candidate application. I understand that if I am rejected as a candidate for the volunteer position based on a criminal conviction, I will be notified in writing of the basis for that decision. All information gathered by WDC will be kept private and confidential.

Date: \_\_\_\_\_

The following named individual has made application with Woodbury Days Council and/or the Woodbury Ambassadors Royal Family for: \_\_\_\_\_  
(Name of Ambassador, Parent/Spouse or Chaperone)

**Last Name of Applicant** (please print): \_\_\_\_\_

**First Name** (please print): \_\_\_\_\_

**Middle** (please print): \_\_\_\_\_

**Maiden, Alias or Former** (please print): \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ **Sex** (M or F): \_\_\_\_\_  
Month/Day/Year

I authorize the Minnesota Bureau of Criminal Apprehension to disclose all criminal history record information to **Woodbury Days Council** for the purpose of **Volunteering/Chaperoning** with the **Woodbury Ambassadors Royal Family**.

The expiration of this authorization shall be for a period no longer than one year from the date of my signature.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_





## **Liability Release for Candidate Photos and Bios**

I give Woodbury Days Council authorization/permission to use my picture and bio in newspaper, print, website, internet and other media they deem necessary to promote my participation in the Woodbury Ambassadors Program.

I agree that this release will be in effect through both the candidacy and my reign should I be selected as a member of the Woodbury Ambassador Royal Family.

I agree that the Woodbury Days Council, its agents and volunteers, shall not be liable for any claim, demand, injury, damage, action or causes of action whatsoever to myself or my child or my property or my child's property due to the passive or active negligence of the Woodbury Days Council, its agents or volunteers arising out of, connected with or my child's participation in this program and that I expressly forever release and discharge Woodbury Days Council, its agents, or volunteers from all such claims, demands, injuries, damages, actions or cause of action whatsoever.

I have read the above and I understand it, and I accept it as a condition of my application.

**Candidate Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_